

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL HELD**  
 IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE  
**19<sup>TH</sup> JANUARY 2016 AT 7.30 PM**

PRESENT: Cllr D Roberts, (Deputy Chairman), Cllr T Bearpark, Cllr S Crowther, Cllr J Houghton, Cllr M Sunderland, Cllr M Vinton, Cllr S Wells and Mrs J Wright (Clerk)

IN ATTENDANCE: Mr Bottrill

		<b>Actions</b>
1.	<p><b>APOLOGIES FOR ABSENCE:</b>            Apologies were received from Cllr Wragg and Cllr Howe.</p> <p>Cllr Roberts was Chair, in the absence of Cllr Wragg.</p>	
2.	<p><b>DECLARATION OF INTEREST IN AGENDA ITEMS:</b>            No items were declared</p>	
3.	<p><b>MINUTES OF THE PARISH COUNCIL MEETING OF 15<sup>TH</sup> DECEMBER 2015:</b>            The minutes were agreed and signed as a true record following the meeting.</p>	
4.	<p><b>MATTERS ARISING:</b>            Comments re the traffic bid would be sent to Cllr Howe, namely Cllr Topping to attend with him on 22<sup>nd</sup> Jan to the bid, Cllr Roberts apologised but will follow up the Waddon speed check this week and the PC are in support of conducting speed checks in the villages themselves.</p> <p>Clerk to also minute that the PC is very sorry to see Mike Cooper leaving and thank him for his efforts.</p> <p>Cllr Crowther reported a crash at the Foxton junction which may have been caused by the lack of white lines?...</p>	Clerk Cllr Roberts
5.	<p><b>COUNTY COUNCIL AFFAIRS:</b>            Cllr Topping was unable to attend the meeting but sent the following report, which was circulated separately by e-mail, with headlines given at the meeting:</p> <p><b><i>“1. Local authority budgets</i></b>  <i>The district council and the county council both face difficult decisions about what if any increases in council taxes should be decided for next year. The county has been offered the opportunity by the government to put its part of the council tax up by 4% because of the costs of adult social care. The county council has yet to decide on that, but may go for a lesser increase of 1.99%. There is a drive to reduce costs within the county, including rationalising the senior officer management structure. The challenge will be whether savings can be realised quickly enough.</i></p> <p><i>There is no doubt that the county faces real financial problems, and the audit committee, of which I am vice-chair, was told by our external auditors, PWC, that the county needed to catch up in terms of coming up with a transformation plan to save money and transform services.</i></p> <p><i>I Attended two budget related meetings in recent weeks, one to find savings from the Public Health budget, and one to sign off the county accounts. So budgets and their management form a big part of the picture at the moment. The county is trying to see if it can save the lollipop road safety services, and has announced that it will find a way of keeping the streetlights on at night between midnight and 2 am rather than turning them off. I have asked the health team to see if we can protect an immunisation nurse post, as the county's immunisation levels are below national levels.</i></p> <p><b><i>2. Local county planning issues</i></b>  <i>Vetspeed submitted further information at Christmas in support of their bid for the Pet Crematorium energy from waste plant on the A505. The County Council is inviting comments by 31 Jan but the</i></p>	

matter will not come to the County planning committee until 10 March 2016.

### **3. Highways**

*I met senior county highways engineer, Emma Murden before Christmas. Now that Mike Cooper is leaving at the end of this week, the contact for highways work is Evan Laughlin, the district highways manager. He now has Peter Taylor working to him in Mike's old role, and he started this week. My recommendation to the parish council is to invite Evan and or Peter out to point out any current issues and familiarise them with Fowlmere's concerns. Other parish councils are doing this.*

*Emma was keen to stress the importance of logging everything on the county council's on-line reporting system. NB When the system reports a matter as closed that simply means the job has been allocated, so it is worth keeping an eye on progress.*

*I asked Connecting Cambs if they can put hazard tape at the junction box and they said this would be done.*

*The traffic management plan for Cereals 2016 will be formulated shortly - I am seeking a meeting to understand the impact on Fowlmere and input where we can.*

*I will be attending a briefing from the county on their plans for the full length of the A1307. I recently also attended a meeting with the representatives of SmithsonHill who are seeking to develop a bio-tech/agritech site on land to the south east at the McDonalds roundabout at Sawston.*

*I have said to the county that if you want to push "community resilience" and having people doing more things for themselves, you have to make it easier for that to happen, especially when the village is paying for it. I have put forward a proposal for a seminar for local PC clerks to build a better knowledge base of how to take projects forward with the county.*

### **4. In other news...**

*There is a consultation on the **county's libraries**, including the mobile library service, and it will be important that people comment. Previously savings have been made from back office support, management costs, a more self-service approach, some service reductions and other efficiencies across the service. Now, the Library Service has to make some tough decisions and the Council is asking people for their opinions about the options.*

*Proposals include a combination of reducing opening hours at larger libraries, reducing management and professional staff and spending less on new library stock. Other options are still being discussed by the Council, including budget proposals for the Mobile Library Service and possible changes to Archives and Local Studies. Although current options do not include transferring the running of any of the 32 libraries to the community at this stage, this may still be an option the following year when even more savings are needed.*

*The Consultation which can be found online at [www.cambridgeshire.gov.uk/libraryconsultation](http://www.cambridgeshire.gov.uk/libraryconsultation) and closes on Monday, 15 February.*

***Wellcome Trust plans for the Sanger Institute** at Hinxton. There are proposals to build 1,000 houses as part of the 25-year plan to develop the site. Not surprisingly this has met with dismay locally. Hinxton are keen to join in any Neighbourhood Plan work with other local villages. This area is also facing a agri-tech site proposal on what would have been the Hanley Grange site.*

*As County Council health committee member I have raised concerns about the ending of the **UnitingCare contract to provide services for older people** across Cambridgeshire. The impact on the local health economy of the deficit (that has been created by the failure of the contract) of £8.4m needs to be understood. I have been interviewed on regional TV to voice these concerns."*

	<p><b>A) ASSETS OF COMMUNITY VALUE</b>  The Assets of Community Value paperwork has been completed by the Chairman and sent to SCDC and has now been acknowledged – a further request has been made which the Clerk is responding to (more information as to the actual uses of the pub). The decision to list it is made in March by SCDC.</p>	
6.	<p><b>DISTRICT COUNCIL UPDATE</b>  <b>A) ELECTORAL REVIEW OF SCDC</b>  The new area encompasses Foxton, Fowlmere, Heydon, and Gt and Lt Chishill, with more residents and only one District Councillor.</p> <p><b>B) LOCAL PLAN UPDATES</b>  Very little to report at present - it goes back to the Inspectors in March.</p>	
7.	<p><b>SUSTAINABLE PARISH ENERGY PARTNERSHIP EVENT UPDATE</b>  No one was able to make the training date of 14<sup>th</sup> Jan and we're waiting to hear a revised date.</p>	
8.	<p><b>PLANNING COMMITTEE</b></p> <p><b>A) PLANNING MINUTES FROM 15TH DECEMBER</b></p> <p>MINUTES OF A <b>MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE</b> HELD IN THE SCHOOL ROOM, UNITED REFORM CHURCH, CHAPEL LANE, FOWLMERE ON <b>TUESDAY 15<sup>TH</sup> DECEMBER 2015 AT 7:00PM</b></p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr C Howe, Cllr M Vinton, Cllr S Wells, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr M Sunderland, Cllr S Crowther, Cllr J Houghton</p> <p>IN ATTENDANCE: There was no one in attendance</p> <p><b>1. Declarations of interest (if any)</b>  Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p>Cllr Vinton – item 8 relates to him so he will need to vacate the room</p> <p>Cllr Bearpark – item 11 relates to his business but as it for 'information only', he does not have to leave the room</p> <p><b>2. Stainless steel flue in relation to Parish Land</b>  Savile Way</p> <p>Mr Schonken explained the exact placing of the flue to the PC, seeking for permission over Parish land. The PC had no objections. Clerk to reply back to Mr Schonken in writing</p> <p><b>3. S/2912/15/LB</b>  Part Demolition of existing wall  <b>Queens Head, Long Lane, Fowlmere, SG8 7SZ</b>  <b>Mr Craig Springham, Bigspring Developments Ltd</b></p> <p>The Parish Council has no objections to the application for the garage.</p>	

4. S/1799/15/FL

New dwelling, access and part demolition of existing wall

**Queens Head, Long Lane, Fowlmere, SG8 7SZ**

**Mr Craig Springham, Bigspring Developments Ltd**

The Parish Council has no objections to the application for the garage.

5. S/2924/15/FLj

Single Storey Front Extension & Two Storey Side Extension

**11 Rayners Close, Fowlmere, SG8 7TF**

**Mr Graham Andrade**

The Parish Council has no objections as it will not be detrimental to any neighbouring properties.

6. S/2801/15/FL

Single storey infill between the house and garage to create a study together with a porch

**2 New Farm Close, Fowlmere, SG8 7SW**

**Mr & Mrs Jeremy Tuck**

The Parish Council has no objections as it is a reasonable and understandable addition to the property, that will not impose on neighbouring properties

7. C/11/40/029-18-11-15

Application to carry out tree works subject to a Tree Preservation Order or situated within a Conservation Area

**Land rear of Queens Head Public House**

**Big Spring Developments**

The Parish Council are concerned by the application which seems an excessive amount to take off the trees and would ask the Tree Officer's opinion at SCDC if this amount of proposed work will damage the tree(s) beyond good health. Cllr Bearpark to view before the reply gets sent.

8. C/11/40/029-19-11-15

Application to carry out tree works subject to a Tree Preservation Order or situated within a Conservation Area

**Stoneyfield High Street**

**Mr Mel Vinton**

Cllr Vinton left the room at 19:26 as this relates to his property.

The Parish Council has no objections to the proposed work.

Cllr Vinton returned to the room at 19:28

9. C/11/40/029 – 2/75

Application to carry out tree works subject to a Tree Preservation Order or situated within a Conservation Area

**Appleacre Cottage, London Road, Fowlmere**

**Mr Jackson**

The Parish Council has no objections and defers to the opinion of the SCDC Tree Officer

10, TPO 2/75 - For Information Only – Consent Granted  
Deemed Consent for a diseased / dangerous tree under Section 198 of the Town and Country Planning Act 1990

**Newlands, London Road, Fowlmere**  
**Mr Jez Deacon**

The Parish Council noted the decision

11. S/2738/15/LD - For Information Only  
Certificate of Lawfulness for the change of function of the site (within the caravan park) from garaging, storage and ancillary uses to the siting of 6 caravans for the purposes of human habitation

**Appleacre Park, London Road, Fowlmere, SG8 7RU**  
**Westwood Commercials**

The Parish Council noted the information.

12. S/2622/15/NM - For Information Only  
Non-material Amendment to planning permission reference S/2330/14/FL to provide additional dormer window facing south

**Newlands, London Road, Fowlmere, SG8 7RU**  
**Mr Jez Deacon**

The Parish Council noted the information.

### 13. Other Matters and Updates

The meeting closed at 7:30pm

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The minutes were agreed and signed.

The Planning Applications were deferred to the next meeting.

b) S/0008/15/CW  
Replace an existing building with a larger building to house a new energy waste (pyrolysis) plant and extend an access track around the back of the site  
**Novus Environmental, Novus House, Thriplow, SG8 7RR**

c) S/3222/15/FL  
Proposed two storey side extension  
**46 Chapel Lane, Fowlmere, SG8 7SD**  
**Mr Nick Rushbrook**

d) S/2207/15/VC - For information only - Permission granted  
Vary conditions 2, 4, 10 and 13 of Planning Permission S/1692/14/FL by replacement of drawing reference MMX91/Rev B with MMX91/Rev C and removal of conditions 3 (materials), 8 (traffic management plan) and 14 (contamination) following submission of details and acceptability of details by the Local Planning Authority  
**Ruboic, Flint Cross, Newmarket Rd, Melbourn, SG8 7PN**  
**Barrington Park Farms**

	<p>e) APP/W0530/W/15/3132144 - For information only – Appeal dismissed Change of use of an existing agricultural building and land to a tea shop/café (use Class A3) <b>Deans Farm, Shepreth Road, Fowlmere, SG8 7TG</b></p> <p><b>The meeting was opened to members of the public and press</b></p> <p>The Clerk circulated the two questions from Mr Neal - Is the Annual meeting a PC meeting? This has been explained several times before and it's the <i>Parish</i> annual meeting, not the PC AGM, which simply reports what has happened during the year and is an opportunity to ask questions on any reports made at that meeting.</p> <p>Secondly, are all matters on the Parish Council open? The PC must take legal advice under a closed session, and also anything relating to the Clerks contracts and terms etc is not subject to having this discussed in an open meeting. This was double checked with the Senior Legal Officer/Monitoring Officer at SCDC who confirmed this was correct.</p> <p>Cllr Wragg to reply and end the matter.</p> <p>Mr Bottrill - the ditch in Chapel Lane has been cleared but not lowered as it still needs dredging. Pat Matthews is drainage for SCDC- Clerk to contact. SCDC have made a good job of flailing but the silt build up is still higher than the draining hole. Please could he investigate although we understand he is leaving.</p> <p>Queen's birthday party – Clerk to mention on FB – to ask for input from public</p> <p><b>The meeting was then closed to members of the public and press</b></p>	<p>Cllr Wragg</p> <p>Clerk</p> <p>Clerk</p>
9.	<p><b>BURIAL BOARD:</b> Nothing to report.</p>	
10.	<p><b>TREES, GRASS AND HEDGES:</b> <b>A) GRASS CUTTING TENDERING</b> This was discussed at the previous Finance Meeting</p> <p><b>B) BOOT-CAMP PROPOSAL ON PARISH LAND</b> The Clerk replied with details of the Village Hall as a better location but has yet to hear anything back.</p>	
11.	<p><b>FINANCE &amp; GENERAL PURPOSES</b> <b>A) CHEQUES PAID</b></p> <p>January 2016</p> <ul style="list-style-type: none"> <li>• Mrs J Wright, Dec 15 Salary - £648.00</li> <li>• HMRC Dec- J Wright - £0</li> <li>• Seniorlink Eldercare Dec 15 (monthly charge for residents' pendant scheme) - £71.73</li> <li>• J Wright Telecoms Dec refund - £27.49</li> <li>• Eon, Chapel Electricity Quarterly bill - £25.80</li> <li>• J Raynor bill for clearing and digging at Savile Way - £450.00</li> <li>• VAT Refund due July-Dec 2015 - £1917.94</li> </ul> <p><b>Balances at Bank as of 6<sup>th</sup> January:</b> Current A/C (Santander) £39,156.04 Deposit A/C (Santander) £20042.28 Cambridge Building Society £40,000.00 Petty Cash £311.88 (£39,464.73 of this is Section 106 Money)</p>	

	<p><b>B) BENCHES UPDATE</b> This was discussed at the previous Finance Meeting.</p> <p><b>C) PLAY SPACE WORKING PARTY MEETING</b> Wed 3<sup>rd</sup> Feb was agreed for a meeting on this, Planning, and the Queen's birthday. Clerk to book room and check potential dates with the VH re Queen's birthday, and to check if Section 106 funds could be used as this is a recreational event.</p>	Clerk
12.	<p><b>CORRESPONDENCE</b> The correspondence list was noted.</p>	
13.	<p><b>ACTION LIST UPDATE:</b> The action list was updated accordingly.</p>	
14.	<p><b>OTHER MATTERS:</b> Cllr Bearpark reported that he inspected the trees at the new build behind the Queens head as per the last planning meeting and the proposed tree work was too extreme but they have taken note and only done minimal work as requested.</p> <p><b>A) UPDATES FOR WEB-SITE</b> The Clerk to put on photos etc from the newer Cllrs.</p> <p><b>B) CAPALC BUCKINGHAM PALACE GARDEN PARTY</b> Cllr Sue Wells was selected. Clerk to inform CAPALC</p> <p>The date of the next meeting is at 7:30pm on Tuesday 16<sup>th</sup> February 2016</p> <p>The meeting closed at 20:25</p>	Clerk  Clerk