

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
19TH APRIL 2016 AT 8.00 PM

PRESENT: Cllr L Wragg, (Chairman), Cllr T Bearpark, Cllr C Crowther, Cllr J Houghton, Cllr C Howe, Cllr D Roberts, Cllr M Sunderland, Cllr M Vinton, Cllr S Wells and Mrs J Wright (Clerk).

IN ATTENDANCE: Various Members of the public

		Actions
1.	APOLOGIES FOR ABSENCE: There was full attendance and so there were no apologies.	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: Cllr Crowther declared an interest in item 6	
3.	MINUTES OF THE PARISH COUNCIL MEETING OF 15TH MARCH 2016: The minutes were agreed and signed as a true record of that the meeting.	
4.	MATTERS ARISING: Cllr Howe reported that Cllr Hickford didn't respond in any way to his letter of complaint regarding his behaviour during the traffic bid but this wasn't unexpected.	
5.	AGM AND AUDIT MATTERS: A) AGREE RISK ASSESSMENTS, CODE OF CONDUCT, ASSET REGISTER, STANDING ORDERS AND FINANCIAL STATEMENT FOR THE AUDIT The Standing Orders have been updated with notes about conversations with developers. Notes about the Village Meeting have also been proposed which will be discussed later. Cllr Sunderland proposed, Cllr Houghton seconded and all agreed to approve the Financial Statement, Standing Orders, Code of Conduct and Risk Assessments (Asset Register to follow.) B) POSTS TO BE FILLED / EXISTING POSTS TO REMAIN AT NEXT MONTH'S AGM If anyone is looking to stand down at the AGM, please let the Clerk or Chairman know during the course of the month.	 Clerk All
6.	VILLAGE HALL CHANGING ROOM REFURBISHMENT: Cllr Crowther left the room Dorothy Woods reported on the 4 options – these will go to the Village Hall Committee in early May but she said the preferred option with both the Parish Council and VH Committee was to fit into the existing space. She asked if the PC could please take a look and for it to go on the agenda for the next meeting. She added that a rough estimate for an actual extension would be £60-70,000 but no costings yet had been prepared for just the internal works (as the Fire Officer needs consulting amongst other things). This could be discussed at a separate Finance meeting in May. Mrs Dorothy Woods to send the plans electronically. Cllr Crowther returned to the room.	 (Agenda)
7.	ANNUAL VILLAGE MEETING: Cllr Wragg circulated notes about the Village Meeting and will also then circulate the final draft once he has received any comments. A line needs to be added to incorporate a time limit for speaking (5 minutes was suggested.)	Cllr Wragg
8.	COUNTY COUNCIL AFFAIRS: Cllr Topping attended the meeting and gave the following report:	

<p>“1. Travellers <i>At this time of year the chances of unlawful trespass on land by traveller caravans increases, especially over the long Bank Holiday weekends coming up. Caravans were reported as returning to the bypass at Sawston but seem to have moved on within 24 hours. Any potential unlawful trespass should be reported to me or Cllr Roberts – we both have the mobile number of the enforcement officers.</i></p> <p>2. Highways and byeways A505 – public consultation on future of local roads <i>The County Council is to start a consultation about the future of the A1307 in July, and this will include the A505. I have been pressing the county to do this. This consultation ties in well with the recent session hosted by developers Smithson Hill in Sawston this week, which tried to capture local views about transport. The Parish Council should be sure to give its views directly to the County, given that these may be different to the views of Smithson Hill.</i></p> <p>Minor highways improvement scheme <i>This is the main means by which funding can be obtained from the county council so that safety and speed issues can be tackled in the village and the timescale this year is shorter, so the scheme will be open in the summer for bids. It is therefore important, if the village wants to make a bid following on from the situation last year, for work to start now planning that bid, and in particular demonstrating that there is community support, and that it is part of a wider village plan regarding road safety and traffic management.</i></p> <p>3. Planning Vetspeed chimney on the A505 - planning application will be decided next month by the County Council, delayed from this month. IWM Duxford still objects on flight safety grounds.</p> <p>4. Flytipping <i>I have forwarded to the parish council the response that I have had from the county surveyor who I directed to visit the site in question near the village school after concerns were raised with me. I have visited the site twice myself, in March, knocking on doors and speaking to two residents and also the secretary at the school. I had prepared an update for your March meeting and I apologise for getting the date of the meeting wrong so we were not able to discuss. I did then offer to meet interested parties on site, and I think that is the best way forward, with the county surveyor there too to advise on what can be done. It does seem to be more storage of materials than flytipping, but if there is a safety risk given the proximity to the school then the materials will have to be moved.”</i></p> <p>A) SPEEDWATCH / TRAFFIC BID Cllr Roberts requested that Cllr Topping passes onto County the actual problems with speeding in Fowlmere. Cllr Topping to make time to work this through. All Cllr’s agreed to survey they village – Cllr Hickford to prepare a draft survey which Cllr Topping offered to pass by the relevant Cllr’s at CCC for comment if this would help.</p> <p>B) DUMPING NEAR SCHOOL CAR PARK Cllr Topping said that it is difficult to assess all difficulties without a joint site visit and perhaps it is stored materials rather than fly-tipping. Cllr Roberts is happy to meet at the area. It is being used without permission and inappropriately. There are two large containers of water that pose a drowning risk for children and the site is right by the school. This needs clearing of all debris, with notice and then the area gets fenced off. Cllr Roberts to meet with Cllr Topping and a SCDC Officer.</p>	<p>Cllr Topping / Cllr Hickford</p> <p>Cllr Topping / Cllr Roberts</p>
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	Chapel Lane ditch – the pipe under the road is CCC property and the silt needs removing. Cllr Topping to pass to Peter Taylor (Mike Cooper's replacement).	Cllr Topping
9.	<p>DISTRICT COUNCIL UPDATE: There are three days of hearings scheduled in to run over three days on the 7-9 June 2016 and it is due to be finalised by the end of 2017. The Government's move to devolution – we could be joined to a wider area of East Anglia, with an over-arching Mayor. This is moving further away from Localism, which is worrying and disappointing.</p> <p>A) ASSETS OF COMMUNITY VALUE The PC has had the Queen's Head listed as an ACV and the six-week time period has commenced now the pub is up for sale. There has been talk on Facebook about an interest in buying the QH but nothing has been forthcoming formally. 'The Pub is the Hub' can advise on this. The PC would attend, if invited, to a community meeting who would wish to take this forward but the enthusiasm must come spontaneously from the Village.</p> <p>The PC will help start the ball rolling but the PC is the wrong body to run the establishment. Cllr Wragg to speak to the consultant at The Pub is the Hub and a date could be arranged. Clerk to mention on Facebook.</p> <p>B) MEETING AT THE CHEQUERS There is an invitation to attend a meeting at the Chequers on 7:30pm on Thursday to discuss options regarding a village shop. Cllrs to attend as residents.</p>	Cllr Wragg / Clerk
10.	<p>SUSTAINABLE PARISH ENERGY PARTNERSHIP EVENT UPDATE: A thermal camera was borrowed from SCDC, following a training session which Cllr Bearpark and Cllr Wragg attended. It was a very interesting piece of equipment – a 10 degree outside/inside change of air temperature is required. To revisit in the autumn. Cllr Bearpark to look to extending the period of time it has been loaned.</p>	Cllr Bearpark
11.	<p>PLANNING COMMITTEE:</p> <p>A) PLANNING MINUTES FROM 15TH AND 29TH MARCH 2016</p> <p>MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE ON TUESDAY 15TH MARCH 2016 AT 7:00PM</p> <p>PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr S Crowther, Cllr J Houghton, Cllr C Howe, Cllr M Sunderland, Cllr S Wells, Cllr L Wragg and Mrs J Wright (Clerk)</p> <p>APOLOGIES: Cllr M Vinton</p> <p>IN ATTENDANCE Kate Wood (Carter Jonas), Dorothy Woods, Christine and Elizabeth Anderson (residents)</p> <p>1. Declarations of interest (if any) Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.</p> <p>2. S/0528/16/FL Detached garage and outdoor equipment store. New access drive. Uplands, Long Lane, Fowlmere, SG8 7TG Mr & Mrs Lindsay Anderson</p>	

Whilst the residents here are neighbours down the road, their property cannot be seen by Cllr Roberts house, so she feels she does not need to declare an interest.

The Parish Council has no objections, it marries in with the present accommodation and feel it will not be a problem to the neighbouring property and causes no harm.

3. S/0046/16/FL

Additional dormer window

Newlands, London Road, Fowlmere, SG8 7RU

Mr Jez Deacon

The Parish Council would like adequate information in order to properly view this application, as the planning department hasn't made it clear where the dormer window is to be – we currently have incomplete information.

4. S/3197/15/FL

Demolition and reconstruction of 2 No. 3 bedroom semi-detached houses

1 The Butts, Fowlmere, SG87SL

Daniel Livings

Cllr Wragg - The Parish Council does not like retrospective planning applications as they are an attempt to get around the planning system and should be passed rarely and only where a good case could be made.

Despite severe reservations about the principle of retrospective applications, on this occasion, given the design and footfall, the PC will not object. There should have been a more formal report on why the structure failed though.

5. 106TP-29-2-16

Application to carry out tree works subject to a TPO or situated within a conservation area

Fairhaven, Long Lane, Fowlmere

Mr Miles Parker

The Parish Council have no objections.

6. Welding Alloys site and proposed development

The Clerk explained that she was contacted last week by Kate Woods of Carter Jonas who explained that they are in the process of putting together an outline application for the redevelopment of the Welding Alloys site, with a maximum of 50 houses and one office building. Ms Woods from Carter Jonas attended the meeting and said they would be holding a drop-in public event on 11th April 2016, from 2-8pm, on site itself in 'The Machine Workshop'. Invitations will be sent to the public.

Cllr Roberts asked what pre-application consultations have been had with the SCDC Planning Dept – they had been held with David Thompson and they were positive enough for Carter Jonas to be taking this forward. Cllr Roberts explained that it is a commercial site, in a 'group' village and it's outside the village envelope. It needs to be advertised as a commercial site for a year, and it is outside the Local Plan.

Cllr Howe said it's quite a limited time scale for viewing the plans at the pre-application consultation.

Cllr Crowther said the site may have contamination from the previous uses of the site.

Cllr Sunderland asked that if workers at Welding Alloys were notified today of these plans, please could the PC have a copy of that (yes). Would there be a consideration of less houses and some recreation area? (This would have to be the case).

Cllr Houghton asked if the school being consulted? (Yes).

Cllr Roberts reiterated that this is clearly against the policy that the PC follows of supporting the Local Plan and the District Council.

Cllr Roberts/Wragg/Bearpark/Crowther/Howe/Wells to ask for a meeting with David Thompson and the planning officers at SCDC, with Julie Baird (new Head of Planning at SCDC), to report back to the PC.

7. TPO 1/75 - For Information Only – Permission Approved
Consent to Undertake Tree Works
Fowlmere Nature Reserve, Fowlmere
Mr Douglas Radford

The Parish Council noted the decision

8. S/3222/15/FL - For Information Only – Permission Approved
Proposed two storey side extension
46 Chapel Lane, Fowlmere, SG8 7SD
Mr Nick Rushbrook

The Parish Council noted the decision

9. S/2756/15/FL - For Information Only – Permission Approved
Detached double garage with pool room
Newlands, London Road, Fowlmere, SG8 7RU
Mr Jez Deacon

The Parish Council noted the decision

10. S/0494/15/FL - For Information Only – Permission Approved
Single storey rear extension
Par Lain, Long Lane, Fowlmere, SG8 7TG
Mr Colin Jacklin

The Parish Council noted the decision

11. S/2912/15/LB and S/1799/15/FL
Listed Building consent for new dwelling, access and part demolition of existing wall
Queen's Head, Long Lane, Fowlmere, SG8 7SZ
Mr Craig Springham, Bigspring Developments Ltd

The Parish Council noted the decision

12. **Appeals associated with 22 Pipers Close, Fowlmere, SG8 7RX - For Information Only** – Appeals Allowed

The Parish Council noted the decisions, Clerk to circulate and put on the next agenda

13. Other Matters and Updates

The meeting closed at 7:50pm

MINUTES OF A **MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE** HELD IN THE SCHOOL ROOM, URC, CHAPEL LANE, FOWLMERE ON **TUESDAY 29TH MARCH 2016 AT 7:30PM**

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr S Crowther, Cllr C Howe, Cllr M

Vinton, Cllr S Wells, Cllr L Wragg and Mrs J Wright (Clerk)

APOLOGIES: Cllr J Houghton, Cllr M Sunderland

IN ATTENDANCE There was no one in attendance.

1. Declarations of interest (if any)

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. The Future of the Welding Alloys Site and the Planning Context

Cllr Roberts spoke to SCDC Planning about Carter Jonas (CJ) attending the meeting on 15th March. SCDC had wanted CJ to share their initial thoughts with the parish and CJ refused this to happen. David Thompson sought permission for the original document to be released to the PC which has now been seen. SCDC Planning are currently very busy and they asked if the contents of their document be sufficient in the meantime?

CJ have not 'consulted' with the PC – they have simply attended a meeting. There are several messages that need to be made clear to residents:

The former and emerging Local Plans have the same village envelope and the Welding Alloys site is outside it, but it is an employment site. It is a 'group village' with few amenities ('Infill' is the only stage lower than 'group'). Employment sites should be kept as employment sites unless strenuous attempts have been made, and failed, to keep a site going. It is a worry that an employment site could be lost. This is one of the seven sites that were put forward in the 'call for sites' that happened several years ago and other sites could be opened up unnecessarily in the village for 'shifted' employment sites.

SCDC should be alerted that there may be a lot of contamination on the site. Is there a register at SCDC for this?

It is as an employment site that it is really of value to Fowlmere as a community.

A leaflet needs to go to all villagers to remind them (A5, colour) - all agreed with this approach.

3. The Queen's Head, Fowlmere, as an Asset of Community Value

The Queen's Head is up for sale (£350,000) and there is a protected period of 18 months where it has to be marketed as a business. The PC should not be involved as a bidder. Cllr Bearpark – he believes there are government grants to help with this process, towards the legal costs etc. Thriplow pub had 70 share-holders, upwards of £500.

The PC is fact-finding. Clerk to ask if Section 106 money can be used – towards the purchase of the facility.

4. Other Matters and Updates

Cllr Bearpark - Lanacre – building work is about to commence. Newlands – the dormer windows are to be facing away from other residents.

The work at Flint Cross is extraordinarily hidden by an earth bank and entrance gates. SCDC must be permitted a visit to determine what is going on at the site. Clerk to send an e-mail to SCDC to ask if they know the extent of what is really going on, on site - and the need for a wall of straw bales has not been explained. Clerk to send it to John Koch and Paul Sexton.

The meeting closed at 8:35pm

B) KING STREET HOUSING PARKING PLANNING APPLICATION

	<p>It is with SCDC but it hasn't yet been formally applied for yet.</p> <p>C) WELDING ALLOYS LEAFLET DISTRIBUTION Leaflets were distributed to all residents.</p> <p>D) 22 PIPERS CLOSE – APPEAL Cllr Wragg and Cllr Roberts are looking further at the results of the appeal.</p> <p>E) POSSIBLE USES OF TELEPHONE BOX This was not taken further at this stage.</p> <p>F) STREET LIGHTING IN DOVEHOUSE CLOSE / RYECROFT LANE PATHWAY There is grass verge before the 'drop' into the ditch so it's not a sheer drop but the Clerk to pass this to the Housing Dept at SCDC asking them to consider a low level light. (Geoff Clark)</p> <p>The meeting was opened for questions from members of the public and press</p> <p>Mrs Collins – it's a shame the Queen's birthday celebrations didn't get taken up. Cllr Roberts said the parish residents need to take the initiative to take this forward and the PC will then help. Mrs Collins and Cllr Crowther agreed to work together and the PC would financially support facilitate an event but there must be clear leadership – up to £500. Clerk to put a message on Facebook (Sunday 12th June).</p> <p>Mr Nichols – Welding Alloys – he felt the leaflet was skewed and is concerned housing is not affordable. He would like the PC to take a proactive role in housing, to get the best result for the people of Fowlmere. Cllr Wragg said the PC are fully supporting these people, The Triangle met documented needs and the PC fully supported and initiated that development. He added that the PC does not have a responsibility to meet an unsustainable demand. Development needs to be in a way that is appropriate to the village and Fowlmere is a 'group' village, where up to 8 houses can be built on a site within the Village Envelope – this is the view of planning professionals.</p> <p>Mr Brock – Welding Alloys is clearly in decline and if a business were to continue this would be acceptable, as would development in line with the Local Plan.</p> <p>Mrs Cummings – the pavements are very bad on Rectory Lane to The Way – opposite the church – Clerk to report to Peter Topping.</p> <p>Mr Brearley – Re Welding Alloys - he is open minded but felt it's a shame the PC starts off in a defensive mode. There is a falling roll at the school which could benefit from additional children in the village. Cllr Wragg explained how the PC needs to take advice on such matters.</p> <p>Mrs Kate Woods – has the PC considered getting quotes for the planning advice – 3 are needed. And has the PC considered doing a neighbourhood plan? A decision on this has not been taken.</p> <p>The meeting was then closed to members of the public and press</p>	<p>Clerk</p> <p>Clerk</p>
12.	<p>BURIAL BOARD: Nothing to report</p>	
13.	<p>TREES, GRASS AND HEDGES: A walk around the village is required re street-lighting – Clerk to arrange.</p> <p>Thriplow Triangle - the new Oak is looking slow to come to life and it should be kept an eye on.</p>	Clerk
14.	<p>FINANCE & GENERAL PURPOSES: A) CHEQUES PAID:</p>	

	<p>April</p> <ul style="list-style-type: none"> • Mrs J Wright, Mar 16 Salary - £648.00 • Seniorlink Eldercare Mar 16 (monthly charge for residents' pendant scheme) - £74.01 and £39.99 for a new user – Mr Heyhow • Hardy Landscapes – work in Ryecroft Lane - £300 incl VAT • Meldreth PC – Transparency Training for Clerk in Autumn 2015 - £24.16 • Eon – Chapel Electricity - £25.80 • J Wright Telecoms Mar 16 refund - £25.17 • Stationery Cupboard – Box paper incl VAT - £23.94 (Petty Cash) <p>Balances at Bank as of 1st April 2016: Current A/C (Santander) £35,918.44 Deposit A/C (Santander) £20,042.28 Cambridge Building Society £40,000.00 Petty Cash £227.01 (£44,620.58 of this is Section 106 Money)</p> <p>B) BENCHES UPDATE The benches should be installed this month.</p> <p>C) PLAY SPACE WORKING PARTY MEETING / PLAY EQUIPMENT: The second idea for extra playspace has not come to fruition as the owner of the land has not wished to lease any to the PC. The Clerk to look to the third and final option.</p> <p>D) QUEEN'S BIRTHDAY CELEBRATION: This was discussed earlier</p> <p>E) SENIORLINK REQUEST: Mrs Faucy has requested a unit and the PC have agreed to fund it.</p>	Clerk
15.	<p>CORRESPONDENCE: The correspondence list was noted</p> <p>Savile Way Queen's birthday celebrations – it was agreed that this can go ahead and wished them well but asking for no barbeques on ground level and please to tidy up afterwards. Clerk to reply</p> <p>There is a huge hole in Long Lane – which has now been marked for repair. Lines have been washed away unfortunately. Report my Pothole is advised.</p>	Clerk
16.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p>	
17.	<p>OTHER MATTERS: Cllr Roberts – can the Clerk please arrange a meeting at SCDC - Clerk to e-mail Paul Sexton and Julie Thompson, asking for dates to visit them. Competitive quotes would be discussed re planning and Cllr Wragg will make sure that the PC proceeds correctly and appropriately, in order to seek sound advice.</p> <p>Cllr Houghton mentioned that the Map cover has bowed outwardly by Jackson's Way – Clerk to take a look.</p> <p>The date of the next PC Meeting is at 7:30pm on Tuesday 17th May 2016 at 7:30pm (the Village Meeting being Tuesday 10th May 2016 at 7:30pm)</p> <p>The meeting closed at 22:10</p>	Clerk Clerk