

MINUTES OF THE **MEETING OF FOWLMERE PARISH COUNCIL** HELD
IN THE SCHOOL ROOM, UNITED REFORMED CHURCH, CHAPEL LANE
21ST APRIL 2015 AT 7.30 PM

PRESENT: Cllr L Wragg, (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr C Howe, Cllr J Peacock, Cllr D Roberts, Cllr M Sunderland and Mrs J Wright (Clerk)

IN ATTENDANCE: Mrs D Woods, Mrs S Crother, Mr and Mrs Bradshaw, Mr P Bryden, Mr M McMillan

		Actions
1.	APOLOGIES FOR ABSENCE: There were no apologies for absence.	
2.	DECLARATION OF INTEREST IN AGENDA ITEMS: No items were declared.	
3.	MINUTES OF THE PARISH COUNCIL MEETING OF 17TH MARCH 2015: The minutes were agreed and signed as a true record. King Street Housing - one of the vacant houses has now been allocated, with a proper village connection and the other one has closed bidding.	
4.	MATTERS ARISING: There were no other matters arising	
5.	AGREE RISK ASSESSMENTS, CODE OF CONDUCT, ASSET REGISTER, STANDING ORDERS AND FINANCIAL STATEMENT FOR THE AUDIT All agreed to accept the paperwork.	
6.	COUNTY COUNCIL AFFAIRS: Cllr Topping was unable to attend the meeting.	
7.	DISTRICT COUNCIL UPDATE Cllr Roberts reported that the election is now in process so there are not many meetings at SCDC. Central Government funding is getting more restricted and there will be difficult times ahead, especially when the doubling up of CCC and SCDC is taken into consideration and she is concerned services will be affected.	
8.	PARISH ELECTIONS All who stood for election have been returned unopposed but Cllr Bottrill has decided to stand down and Cllr Wragg would like to thank him for his considerable contribution and he will be greatly missed. There have been two expressions of interest for co-option after 10th May 2015 and the PC would be very grateful for their support.	
9.	SUSTAINABLE PARISH ENERGY PARTNERSHIP EVENT Cllr Peacock reported that unfortunately nobody can attend the proposed meeting on 2nd May as it is the Bank Holiday Saturday but there will be more interest in the winter months, and hold a meeting later on in the year in Fowlmere, in a similar mode to the one held in Melbourn, in the late Autumn.	
10.	PLANNING COMMITTEE a) PLANNING MINUTES FROM 17TH MARCH 2015 MINUTES OF A MEETING OF FOWLMERE PARISH COUNCIL PLANNING COMMITTEE HELD IN THE SCHOOL ROOM, CHAPEL, LANE, FOWLMERE ON TUESDAY 17TH	

MARCH 2015 AT 7:15PM

PRESENT: Cllr D Roberts (Chairman), Cllr T Bearpark, Cllr J Bottrill, Cllr J Peacock, Cllr M Sunderland and Mrs J Wright (Clerk)

APOLOGIES: Cllr L Wragg, Cllr C Howe

IN ATTENDANCE: Mrs Pat Flynn

1. Declarations of interest *(if any)*

Cllr Roberts declared that if an application is later placed before South Cambridgeshire District Council she will approach any new information afresh. Also, because Cllr Roberts is a District Cllr at SCDC, the same applies and she will look at any application, which goes to SCDC, afresh.

2. Record 10909

Application to undertake work on trees situated within a Conservation Area
8 Jacksons Way, Fowlmere, Royston, Cambs,
Mrs Pat Flynn

The Parish Council do not feel the sycamore is worthy of retention and recommend its removal as it is very close to the properties.

3. Record 10911

Application to undertake work on trees situated within a Conservation Area
Orchard House, 7 Cassander Close, Fowlmere, Royston, Cambridgeshire
Dr Angela Mason

The Parish Council has no objection to tree work being undertaken.

4. Record 10904

Application to undertake work on trees situated within a Conservation Area
5 Aldous Court, Fowlmere, Cambs
Mrs Lesley Mawson

The Parish Council has no objection to tree work being undertaken as long as the replacement is planted as indicated.

5. S/0486/15/LB

Erection of partition wall and internal door to utility room to create shower room with toilet, shower, sink and the installation of obscure glazing to the window and recessed lighting to ceiling
2 Hillside Cottages, High Street, Fowlmere, Royston, Cambridgeshire, SG8 7SJ
Dr Daniel Darley

The Parish Council has no objections and recommend approval as it will not have any adverse effect on the Conservation Area.

6. S/2436/14/FL

For Information Only - Erection of side and rear extension and roof extension.
Thistledown, Rectory Lane, Fowlmere, Cambs, SG8 7TG

	<p>Mr & Mrs Armstrong</p> <p>The Parish Council noted the amendment</p> <p>7. Other Matters and Updates</p> <p>Cllr Peacock mentioned a neighbour in Ryecroft Lane who is undertaking an extension but it is apparently under permitted development rights.</p> <p>Cllr Sunderland spoke about the Ion Science development site at the Butts and the excessive number of trees being removed. Cllr Roberts has urgently requested SCDC Planning to attend the site asap to ensure that the developers are adhering to the plans submitted and accepted. The hedge has been chopped down and it was queried if there is a fine for removing hedges within the bird nesting season. The PC was very disappointed to see this destruction of seemingly healthy trees.</p> <p>The meeting closed at 7:40pm</p> <p>*****</p> <p>The minutes were agreed as a correct record and were duly signed.</p> <p>Cllr Roberts reported that since this meeting that the application for 22 Pipers Close has been refused, with a timescale of removal of the mobile home of 6 months.</p> <p>b) HOUSING NEEDS SURVEY</p> <p>Cambs Acre have approached the PC to say they are aware of a possible exception site in Fowlmere and the last Housing Needs Survey was done in 2007 and they would like to do another one. Cllr Wragg is concerned that a housing needs survey is being driven by a site becoming available, however knowing what the housing needs are is not a bad thing. The Triangle has answered some of the need. Cllr Roberts reported that the bids for the Triangle were not too large in number and she feels that the PC should go to SCDC and ask them if they can indicate what has been the take up of people bidding, to give an idea before progressing. Clerk to ask SCDC (Uzma Ali). Cllr Howe asked how independent Cambs Acre are and this can be discussed once the first step has been taken. A green area could be incorporated into a different design. To be plan led, not developer led.</p> <p>c) PARKING ON RECTORY LANE</p> <p>If there are problems with parking on Rectory Lane, it needs to be taken up with the CCC via Cllr Topping, to ask a Highways Officer to make recommendations. Mrs Bradshaw said the Police have been called out to look at the situation whilst Mr Bryden has reported that the Police were called by residents.</p> <p>d) TRAFFIC BID</p> <p>Cllr Howe reported on the disappointing result of the bid and subsequent feedback (the bid referred to speeding data which was not taken into consideration.) Cllr Wragg was exceptionally unimpressed with the interviewing Panel at CCC who considered the bid. Cllr Wragg will talk to Cllr Topping about it but needs to find out who were on the panel. The speeding survey could be requested and this could be done in conjunction of other villages, possibly Whaddon (Cllr Roberts to ask). To be kept on the agenda</p> <p>e) SINKING ROAD BY THE SWAN</p> <p>Cllr Howe queried the state of the road between the Swan and the War Memorial and there is a rumour that there is a 2nd branch of the tunnel there - Clerk to report to CCC. Westfield Road has a large dip and needs sorting. Clerk again to report to CCC. Ryecroft Lane needs the whole first bend replacing. Road Surfaces as an agenda item on the next agenda.</p>	<p>Clerk</p> <p>Cllr Wragg</p> <p>Cllr Roberts (Clerk)</p> <p>Clerk</p>
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	<p>The meeting was opened, and then closed to members of the public and press</p> <p>Dorothy Woods is now the new Chair of the Village Hall, Michael Bates as Vice-Chair, Julie Fletcher is Secretary.</p> <p>The Gates to the Cemetery need looking at, Dave Salmons to take a look.</p> <p>The plaque to the WI tree is to be replaced once the ground is softer.</p> <p>Mrs Crother spoke about when she applied for one of the houses on the Triangle, they had done all the checks and found there to be people higher up on the list and she researched herself and found this not to be the case.</p> <p>Mark McMillan asked about the validity of the step the PC is looking to take prior to the Housing Needs Survey (asking SCDC who is on the list). Every household in the village should be invited to return the information, but this is the second step.</p>	<p>Clerk</p> <p>Cllr Roberts</p>
11.	<p>BURIAL BOARD:</p> <p>a) CEMETERY INSPECTION</p> <p>Clerk to set up a doodle poll re dates for a cemetery inspection.</p> <p>Gates possibly need repainting and Dave Salmons to look at making the workings smoother.</p> <p>The Cemetery extension needs planning and should be discussed at the inspection.</p>	<p>Clerk</p> <p>Clerk</p> <p>(Clerk)</p>
12.	<p>TREES, GRASS AND HEDGES:</p> <p>Cllr Wragg reported that there will be a tree removed from the green adjacent to Jacksons Way and after its removal, they will apply for Village Green status. Will the PC confirm that once removed and green status is obtained, that the PC continue to maintain the grass? This was agreed by all. The Clerk to feed this back.</p> <p>Two trees have been pollarded in Cambridge Road, on village land - there are some chippings remaining. The PC are grateful for the responsible maintenance.</p> <p>Clerk to resend e-mails to the new Tree Officer ref trees in Dovehouse Close and Ryecroft Lane, having had 3 attempts at requesting a response from the department at SCDC..</p> <p>Protected verges - these can be cut late April or 2nd week in May, it was agreed to undertake the work next week. They have spoken to the adjoining landowner, Mr Sheldrick and the preference would be to not go in-between the trees to allow ground nesting. The PC are happy to allow a strip for nesting. The Clerk to commission the work.</p> <p>Balfour Beatty has re-seeded the areas in Savile Way. There is still an area to look at in St Mary's Walk - Clerk (Mrs Moss, Number 3)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
13.	<p>FINANCE & GENERAL PURPOSES</p> <p>a) CHEQUES PAID</p> <ul style="list-style-type: none"> • Mrs J Wright, April 15 Salary - £648.00 • Mileage Reimbursement for Cllr Wragg - £22.50, Cllr Sunderland - £15.30, Cllr Peacock - £15.30 • E-on Chapel Electricity £25.52 • Seniorlink Eldercare Mar 15 (monthly charge for residents' pendant scheme) - £64.43 • J Wright telecoms refund Mar 15 - £ • Cambridge and Peterborough Association of Local Councils Annual Membership Fee £313.09 • Refuse Collection for Cemetery Bin - Annual fee - £78.00 • Playdale Playgrounds (new wooden train) - £1056 • Nico Schonken - Annual Web Hosting fee - £14.00 • Cheques in - memorial stone for Ward £420 and stone and interment fee for Clark/Fit £280 <p>b) VILLAGE HALL FURNITURE REQUEST</p>	

	This has been agreed in the Finance Meeting for £1000 towards VH furniture from Section 106 funds, following a receipted invoice for the goods.	
14.	<p>CORRESPONDENCE The correspondence list was noted.</p> <p>Cllr Wragg added a letter from Andrew Lansley, following the poor response from the Quality Control regarding the Planning Appeal process. The response from Eric Pickles MP was equally disappointing and will be circulated to Cllrs.</p> <p>Cllr Roberts said all responses are very disappointing and dismissive, despite well thought out and reasoned arguments for refusing an appeal.</p> <p>Cllr's to think about locations of the new village map.</p> <p>Moat sign to be replaced (Clerk to contact CCC - Monuments)</p>	All Clerk
15.	<p>ACTION LIST UPDATE: The action list was updated accordingly.</p> <p>The Notice Board needs wood replacing - Clerk to speak to Dave Salmons</p> <p>Chapel Lane ditch still very overgrown - Cllr Roberts to speak to SCDC.</p>	Clerk Cllr Roberts
16.	<p>OTHER MATTERS: Reported on the Village meeting - Clerk happy to source some refreshments and soft drinks.</p> <p>Cllr Wragg once again thanked Cllr Bottrill for his hard work, commitment and support, and this was echoed by all.</p> <p>The meeting closed at 21:00pm</p>	Clerk